

Medical and Travel Insurance Policy for International Trainees

This policy should be read in conjunction with the document:
Definitions for Use with Trainee Policies and Guidelines



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IPLS has a Medical and Travel Insurance Policy to ensure:

- the safety and well-being of international trainees studying at IPLS, and
- compliance with the Code.

Requirement for medical and travel insurance

All international trainees are required to have appropriate medical and travel insurance as specified in the Code. IPLS will advise all prospective international trainees about medical and travel insurance requirements in the [Enrolment Application](#) form and [Letter of Offer](#).

International trainees purchasing insurance through a New Zealand insurer should purchase insurance cover before they travel to study at IPLS or at the time of fee payment if sooner.

Where the insurance is provided by:

- A New Zealand insurer, policy details should be provided in the international trainee's first language where possible.
- An overseas insurer, international trainees must provide IPLS with the policy details in English at least one month before they commence training with IPLS or travel to New Zealand (whichever is the later).

Insurance policy verification

Verification of policies will be undertaken by the Enrolments Officer prior to enrolment, and will keep a record of the policy for each international trainee, including the name of the insurer, policy number and policy start and end dates.

As part of the verification process, IPLS will ensure that:

- (a) The insurer:
 - is a reputable and established company with substantial experience in the travel insurance business, and has a credit rating no lower than A (from Standard & Poors) or B+ (from AM Best); and
 - can provide emergency 24-hour, 7 day per week cover.
- (b) The international trainee:
 - has a certificate of currency and policy wording from the insurer stating that the international trainee has purchased the cover for the duration of the planned period of study. The certificate and policy wording must also detail medical sums insured, repatriation benefits, etc; and
 - is given written notice of any upcoming expiry of their policy, with a date by which the policy must be renewed.

Where an international trainee does not provide a certificate of currency for their medical and travel insurance policy prior to the course starting, IPLS:

- will advise the international trainee of the medical and travel insurance requirement; and
- will not complete enrolment until such time as IPLS receives a copy of the medical and travel insurance policy for the international trainee.

This policy was reviewed: 24 June 2010

Next review date: June 2011