

# Trainee Plagiarism, Unacceptable Copying and Other Dishonest Conduct in Relation to Assessment Policy

This policy should be read in conjunction with the document:  
Definitions for Use with Trainee Policies and Guidelines



INSTITUTE of  
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IPLS recognises that trainees will discuss course content with each other. Certain exercises require group work and therefore group discussion. However, any work presented by a trainee as an individual exercise during the course, or for an assessment, must be the trainee's own work.

## Plagiarism

Plagiarism that occurs during an assessment constitutes 'copied work'. The consequences of submission by a trainee of copied work are set out in Regulation 5 of the Regulations.

Plagiarism that occurs during the course otherwise than during an assessment is dishonest conduct, which may result in a trainee being withdrawn from the seminar in which the plagiarism took place, due to a failure to participate adequately in that seminar. The consequences of non-participation are set out in Regulation 4 of the Regulations.

## Unacceptable copying

Any work presented by a trainee as an individual exercise during the course must be that trainee's own work. It is unacceptable for trainees to copy or paraphrase all or part of another person's work (apart from IPLS trainee materials) and pass it off as their own.

Work submitted by a trainee for an assessment must not be copied work. A definition of copied work and the consequences of submission by a trainee of copied work in an assessment are set out in Regulation 5 of the Regulations.

## Dishonest conduct in relation to assessment

No trainee shall engage in dishonest conduct during the course of an assessment. If a trainee engages in dishonest conduct during the course of an assessment:

- a. the assessment will be graded Not Yet Competent, and
- b. the trainee will not be allowed to complete a supplementary assessment or a further skills assessment but the trainee may, at the discretion of the National Director, repeat one or more seminars or the intake under Regulation 15 of the Regulations.

## Reporting to NZLS

Trainees should note the NZLS may request information from the National Director regarding the character of trainees who apply for admission in New Zealand. When requested we are required to notify the NZLS of any trainee who has acted in contravention of this policy. The National Director may also, at her discretion, report any trainee who she considers has behaved in a way on the course that reflects adversely on their character or ability to practice.

**This policy was reviewed:** 24 June 2010

**Next review date:** June 2011