



International Trainees Medical and Travel Insurance Policy

This document should be read in conjunction with the Definitions for Use with Trainee Policies and Guidelines

Requirement for medical and travel insurance

All international trainees who study in New Zealand are required to have appropriate medical and travel insurance as specified in the Code of Pastoral Care. IPLS will advise all prospective international trainees about medical and travel insurance requirements during the enrolment process. Information is also available in the FAQ section of the IPLS website.

International trainees purchasing insurance through a New Zealand insurer should purchase insurance cover before they travel to study in New Zealand or at the time of fee payment if sooner.

Where the insurance is provided by:

- A New Zealand insurer, policy details should be provided in the international trainee's first language where possible
- An overseas insurer, international trainees must provide IPLS with the policy details in English at least one month before they commence training with IPLS or travel to New Zealand (whichever is the later)

Insurance policy verification

Verification of policies will be undertaken by the Enrolments Manager prior to enrolment and a record will be kept of the policy for each international trainee, including the name of the insurer, policy number and policy start and end dates.

As part of the verification process, IPLS will ensure the international trainee:

- Has a certificate of currency and policy wording from the insurer stating the international trainee has purchased the cover for the duration of the planned period of study. The certificate and policy wording must also detail medical sums insured, repatriation benefits, etc
- Is given written notice of any upcoming expiry of their policy, with a date by which the policy must be renewed

Where an international trainee does not provide a certificate of currency for their medical and travel insurance policy prior to the course starting, IPLS:

- Will advise the international trainee of the medical and travel insurance requirement
- Will not complete enrolment until such time as IPLS receives a copy of the medical and travel insurance policy for the international trainee.

This policy was reviewed: June 2022